

CITY OF NEWBURGH
INDUSTRIAL DEVELOPMENT AGENCY (IDA)
MINUTES OF MEETING
March 26, 2018

Present

Board Members: Joshua Smith, Chairman
Austin DuBois, John Penney, Adam Pollick, Marlon Ramos,
and Nancy Thomas
Absent: Michael Curry
Counsel: John Buckley, Esq.
CFO: Craig Skelly
Staff: Cherisse Vickers, Executive Director
Theresa Waivada

GUESTS: Robert Szeli, The Foundry of Washington Park
Nick Gross, The Foundry of Washington Park
Jim Hoekema, The Foundry of Washington Park
Dawn Liberi, The Foundry of Washington Park

1. **Roll Call**: Chairman Smith called the meeting to order at 7:10 pm. A quorum is present.

Before board business was conducted, the Chairman asked the guests present if there was something that brought them to the board meeting and if they could be assisted.

The guests were at the meeting as they are concerned what is going on at the Foundry. After several questions and discussions, they were advised by IDA Counsel to speak with their attorney for clarification of their issues.

2. **Proof of Notice of Meeting**: Accepted.
3. **Reading and Approval of minutes of the previous meeting**

Approval of the March 5, 2018 board meeting minutes:

Mr. Penney: Motion to approve the March 5, 2018 minutes as presented
Mr. DuBois: Motion seconded.
Discussion: None.
VOTE: Unanimously adopted.

4. **Report of the Treasurer; Approval of Payment of Bills**

CFO Craig Skelly presented the Treasurer's Report in the absence of the Treasurer (see Attachment 1).

A motion to approve the Treasurer's Report and approve payment of bills (Check Numbers 710-717) as presented was made by Austin DuBois, seconded Adam Pollick, and unanimously approved.

Resolution No. 2018-03-26-01 was in front of the board for approval. After reading the resolution, a roll call was done, with six ayes and one absent vote. The resolution passed unanimously.

5. **Communications**

The Executive Director talked with the board about an upcoming workshop, and if they felt it appropriate she would attend under the IDA aegis. On a motion made by Jack Penney and seconded by Austin DuBois, the board approved for the Executive Director to attend the one day as discussed.

6. **Executive Director's Report**

Scobie Drive – A.W. Coon sent an e-mail stating that all the trees have been cut down and between the end of this week and next week all the chipping will be done;

96 Broadway – Lawyer (Alan Fox, Esq.) is preparing closing documents for the project.

Community Composting – there was a meeting recently between CCC, DEC, IDA, and the city regarding this project. CCC said what they want to do; there may be some BCP help. CCC is ready to move forward with a site plan and has had several consultants look at the site. Approximate cost for the site plan is \$40,000. What is the IDA going to do to support this project? The city has a grant but it is still on hold and no offer to use for this site has been forthcoming. After much discussion, the board said that CCC needs to submit a formal proposal for the IDA's consideration.

7. **Old Business**

Website design proposal – the web site design proposal is still viable, and Marlon Ramos will reach out to the three finalists.

Confidential evaluation forms – for those board members who have not responded, another form was handed out. Each board member needs to fill out a form, and the summary will be forwarded to the ABO.

8. **Adjournment**

A motion to adjourn was made by Jack Penney, seconded by Austin DuBois, and unanimously passed.