

City of Newburgh
INDUSTRIAL DEVELOPMENT AGENCY
83 Broadway
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Governance Committee Meeting

November 17, 2022

5:30 p.m.

83 Broadway 2nd floor, Law Library, Newburgh, NY

The Governance Committee discussed and reviewed the following policies to be recommended to the full board for re-adoption or revision.

- Agency By-laws – Cherisse Vickers mentioned an issue on Page 12 Section 6 that states the Treasurer and Chairman can sign all checks but we now have 4 signatories. Language here perhaps should be amended to include all. Also on page 14 that states what the Secretary's Duties are - the issue relates to FOIL request duties assigned to the Secretary which are now currently handled by Cherisse Vickers and The Chairman.
- Anti-Harassment Policy – Ms. Vickers recommended that the point of contact for complaints be updated to the current Chair and Vice Chair of the board.
- Board of Directors' Duties and Responsibilities – no changes recommended by committee.
- Code of Ethics - no changes recommended by committee.
- Conflict of Interest - no changes recommended by committee.
- FOIL Policy – Counsel will provide a guide at the meeting.
- Internal Control Policy – per diem and reimbursement discussed, no changes recommended by the committee.
- Whistleblower Protection Policy - no changes recommended by the committee.
- Mission Statement discussion. Some language revisions were suggested by Gregory Nato. They were discussed by the committee and will be presented to the board.

This concludes the business of this meeting.

On a motion made by Robin Yanyah Pearson and seconded by Gregory Nato , the committee adjourned.



Marlon Ramos, Chair, Governance Committee